



Hereford High
School
Mighty Maroon Band
Handbook

Hereford High School Band Handbook

Not all aspects of the band program can possibly be covered in a handbook. Issues not addressed by the handbook will be the decision of the Director of Bands. In addition to the rules stated here, all components of the HISD code of conduct must also be followed.

PHILOSOPHY

We believe that setting high standards through the process of making exciting music both on the marching fields and in the concert halls enriches the total educational experience for students at HHS. Together, the members develop teamwork, dedication, commitment and admiration for each other. Music is a gift! Through it, one experiences joy, discipline, exhilaration and treasured opportunities that will touch the human spirit for a lifetime.

GOALS

1. To provide an opportunity for students to develop skills through musical achievement.
2. To develop lifelong appreciation for music.
3. To develop leadership skills and responsibility.
4. To develop socially acceptable ideals of conduct and respect for others through teamwork and collaboration.

QUALIFICATIONS FOR PARTICIPATION IN THE MIGHTY MAROON BAND

In order to participate, a student must:

- a) Have completed instruction in an approved instrumental program as determined by the Director of Bands; and demonstrate proficiency on a musical instrument that has been approved by the Director of Bands.
- b) Be willing to carry out all provisions of this handbook.
- c) Abide by **all** rules and regulations of the HISD and Hereford High School, **including those listed in the HISD handbook.**
- d) Refrain from participation in any activity that would embarrass or cause negative publicity to yourself or Hereford High School. Do his/her best and give 100%.

Be in the **Right Place** at the **Right Time** with the **Right Stuff** and with the **Right Attitude**
"TO BE EARLY IS TO BE ON TIME"

Daily practice is very important! **USE OF SCHOOL INSTRUMENTS:**

If a student uses a school instruments, he or she is responsible for the care of the assigned instrument. School instruments are issued through an instrument checkout form. The assigned instrument is the student's responsibility for the entire time it is checked out to them. When a student takes possession and signs out a school instrument, he assumes **financial responsibility** for that instrument. A student is **responsible for the damage done to a school instrument due to misuse or neglect by the user or other party.** Each student is assigned a locker and a lock in order to keep the instrument safe. Students are expected to keep school instruments and personal instruments in their cases and in lockers when not being used. It is also expected the student keeps their locker locked at all times. If a school instrument is lost or stolen while in the care of the assigned student, they are **responsible for the replacement cost of that instrument** as determined by the Director of Bands and the HISD administration.

PARENTS- HOW CAN YOU HELP?

1. Show interest in the music study/activities of your child and get involved in the Band Booster organization.
2. Enforce the importance of being on time to all rehearsals and performances.
3. Encourage your child to play their instrument for you and to practice. Work with the band staff to develop your child as a whole person.
4. Keep up with your child's academic success in all classes so that they are eligible to participate in extra-curricular activities.
5. Discuss with the band directors anything that will help us understand your child. The band staff is here to help the students. Feel free to contact us at anytime.
6. Notify the band director of any absences or tardies PRIOR to the event unless it is an extreme emergency. **SCHOOL PHONE 806 363-7620 ask for the band hall.**

Qualifications for all band drum majors, drill team officers and leadership team members

All leadership team candidates must be members of the band and be in good standing with the band directors and school administration. The following offenses will DISQUALIFY any individual from current or future officer status:

1. 3 assigned detentions in a single semester by a band director
2. Any office referral from band
3. More than 1 ISS assignments from school (outside of Band)
4. Any prime time assignment
5. Becoming ineligible more than two times in a semester.

Leadership Team members are expected to:

1. Be familiar with and help enforce band guidelines.
2. Act as spokesperson for the band within the school and community
3. Make concerns regarding the band program known to the director
4. Assist director and other band members whenever possible
5. Plan social functions outside of the school day with the director's approval.

Hereford Band Football Game Procedures

The appearance that the band makes at public appearances is very important. Every effort is made to make the Mighty Maroon Band's part of the game an outstanding one. Many people from outside of Hereford will see the band only once. The band, student body and cheerleaders reflect the image of HHS. It is your responsibility to help make a favorable image of the band.

Everyone must travel with the band both to and from a destination for all trips. Requests to return home with parent/guardians must be submitted IN WRITING at least 24 hours before departure time. This must be written and signed by a legal parent/guardian. HHS policy states that only a parent/legal guardian can pick a student up from an event. Any deviation from this policy must be agreed upon by both the parent of the student and the person providing transportation, and written notification from both parties given to directors prior to the event.

Violations of rules may result in band detentions to be served at the discretion of the Director of Bands. In some instances, it may be decided to write an office referral.

1. Meet in the band hall at the designated time. DO NOT BE LATE! You will be informed as to what time your parents should pick you up from out of town events.
2. Each person is responsible for his or her own equipment AT ALL TIMES! Do not allow anyone else access to your instrument. Do not assume someone else will load/unload your instrument for you.
3. Bus procedure: remain seated at all times. File on and off the bus in an orderly manner, no crowding or pushing. Do not leave the bus until told to do so by a director or sponsor.
4. **ALWAYS BE IN COMPLETE UNIFORM!** Refer to inspection notes.
5. Take your place in the stands as quickly as possible after the performance.
6. Sit in your assigned seat and do not move about during the game. This includes switching seats or getting up without permission.
7. There is no eating or drinking while in uniform. This includes food, candy, sunflower seeds, gum, or drinks. After halftime the band parents may provide water and/or crackers. There is no eating or drinking anything else in uniform unless approved by a director.
8. During cold weather you may bring coats and blankets.
9. No playing on instruments or drums anytime the band is not playing as an ensemble. Drums may play cadences at the discretion of the director.
10. Band members must remain in the band section throughout the course of the football game. It is a violation for a band member to be away from the band section without director approval at any time.
11. Only band members and sponsors are allowed to sit in the band section.
No family of band members will be permitted to sit in the band section.
12. Be ready to perform music at any time in the stands. Get music ready rapidly when called. Watch carefully for cut offs.
13. File in an orderly manner from the stands to the formation before the half time show. Do not play your instrument or drum until instructed to do so.
14. You are allowed to cheer with the cheerleaders but rude comments are not permitted. Treat visitors and other directors with respect and politeness.
15. If you drop something under the bleachers, tell a parent or sponsor so that they can retrieve it immediately. Do not leave your seat unless told to do so by a director or sponsor.
16. Use common sense at all times.

Wearing of the Uniform and Inspection Notes

1. The uniform will be work as instructed. Any modifications must be approved in advance of the director of bands. At no time will the uniform be worn to represent Hereford High School without prior approval of the director.
2. The bottom of the pants should barely touch the top of the shoe so there is one break in the crease of the pants. Do not sew the hem. Please use the snaps in the cuff of the pants and jacket to make adjustments to length. Do not cut any part of the uniform and do not use any iron or hemming products.
3. The pant should always be worn with suspenders.
4. You may **not** wear jeans or bulky pants under the uniform pants. You may wear shorts or long johns under the pants.
5. The band shirt is always worn with the uniform. Should we remove our coats in the stands, we will still look uniform. The director of bands must first approve any modifications of how the uniform is worn in advance.
6. The hat should be worn flat on the head. The brim should be no more than two fingers width away from the bridge of the nose. It will not be worn on the back of the head.
7. Uniforms should be kept clean at all times. Uniforms will be issued clean and should remain clean. **DO NOT** dry clean the uniform. It must be laundered by a professional cleaner.
8. Uniforms must always be on a strong sturdy hanger when in storage.
9. Uniforms must always be hung and stored in a uniform bag. Label the outside of the bag with your name in large letters.
10. Shoes must be clean and polished at all times. You must provide and wear black socks.
11. No jewelry may be worn at any time on the field. This includes earrings, chains, watches, etc. for **EVERYONE**. Do not pierce your ears during marching season- you will not be allowed to wear the studs during the performance.
12. Long hair must be worn inside the hat. All hair must be tucked up under the hat. This may require use of bobby pins, rubber bands, etc.
13. All instruments must be clean and polished and in good playing condition. Drumheads must be free of marks and the shells must be clean. Cymbals and brass instruments must be polished.
14. No talking or moving about at attention. All music must be in a flip folder and presented neatly at inspection. Be on time to inspection.
15. In the event any part of the uniform is lost, damaged or stolen while it is issued to the member, that member is responsible for the reimbursement cost to replace and or repair the item.
16. Each student must fill out a uniform check-out form. This form is signed by the student and director at check in and check out. The uniform signed out to the student is the uniform that should be checked back in. If any part of the uniform is damaged under another students care, it is still the responsibility of the student it is originally signed out to. **MAKE SURE YOUR UNIFORM DOES NOT GET MIXED UP!** If you do not have your correct uniform numbers, see a director immediately.
17. Never appear in public with the uniform worn in an inappropriate or disrespectful manner. Always wear it correctly in all aspects.
18. Uniforms will be stored at the band hall and not taken home by the students. It is the student's responsibility to see that the uniform is neatly hung up after every game.
19. If a uniform needs to be cleaned, a director may ask the student to have the uniform cleaned at the student's expense.
20. At designated times; the band shirt will become the uniform. The band shirt will be worn neatly and may need to be tucked in. These times may include pep rallies and/or parades.
21. In addition to uniform inspection, leadership team will also inspect working instruments, good reeds, oiled valves, polished shoes and other things specified by the director of bands.
22. Any discrepancy discovered in inspection will result in a mark down on inspection grade and/or a band detention.

Conduct:

Every Mighty Maroon Band Member will be expected to represent parents, self, school, community and state in the fine tradition of the Hereford High School Band. Band members will be expected to conduct themselves like ladies and gentlemen at all times. **Everyone must travel with the band for all trips. Requests to return home with parents/legal guardians must be submitted in writing at least 24 hours before departure time.**

Rules of Conduct For All Trips

1. Be on time for all performances and scheduled departure times!
2. All rules stated in the HISD handbook will be followed.
3. There will be no tobacco, alcohol or drugs on any school related function.
4. Show courtesy and respect to both the sponsors and bus drivers. Do as they say.
5. No boys will be allowed in girl's rooms or girls in boy's rooms at any time.
6. Do not disturb other guests in motel/hotel rooms.
7. There will be no yelling or unnecessary noise at any time. No running in the hallways.
8. No 'making out' or PDA (public displays of affection) on the trip at any time. Always maintain a good image in representing the Hereford High School band.
9. Do not leave your instrument on the bus. Each person is responsible for his or her equipment at ALL times.
10. Be careful about using foul language while representing the Hereford High School Band.
11. Absolutely no alcoholic beverages or illegal substances. No virgin drinks at restaurants. Do not go into bars at any time.
12. Avoid any kind of trouble from outsiders. Let the sponsors, directors or hotel security take care of these situations.
13. All students are required to be with the group at all times. Friends or relatives may visit, but do not ask to leave with or go visit them.
14. Please do not leave any money or valuables in your room.
15. If you are using an iPod or mp3 player, you **MUST** use earphones to listen to these devices. If a director/sponsor can hear music from a distance away, you may be asked to turn the volume down if it is thought to be a disturbance.
16. Only approved movies and video games will be allowed for viewing on any trip. Rated "R" movies and some PG-13 movies will not be shown due to content.
17. Absolutely no charges to the room. No long distance calls from hotel phones-use your cell phone or a pay phone.
18. You may not ride in an unauthorized vehicle **for any reason, at any time.**
19. You must stay within the set boundaries set by directors, sponsors, drivers, or others in charge at all times.
20. Do not bring or use items such as water guns, costume masks, or other unacceptable items determined by the director of bands.
21. When doors are taped, do not leave the room for ANY reason.
22. Always be aware of curfew and abide by it.

Discipline

Minor infractions of band rules will be kept on file in the director's office and parents will be notified. Un-served band detentions will result in an office referral.

Major infractions of band policies and HHS policies will result in an office referral. Band detentions or "crews" will be served either before or after school or after football games. We will make attempts to contact parents when a major problem arises. Detention slips are given to the student to notify parents of minor infractions. It is impossible to anticipate every form of misconduct. In the event of such inappropriate behaviors, the Director of Bands will determine the appropriate consequences. Band students will always comply with the HISD code of conduct in addition to the guidelines set forth.

Each Hereford HS Band student is expected to: (Including but not limited to):

1. Maintain and bring all materials to class
 - a. Instrument, sticks, reeds, valve oil, etc
 - b. Music and folder
 - c. Pencil
2. Maintain uniform and show proper respect for it at all times
3. Be on time for all rehearsals and performances.
4. Work with a cooperative attitude in all settings.
5. Keep the music building clean and safe
6. Follow instructions from other directors and sponsors
7. Be respectful of all persons and property at ALL TIMES.

Consequences

1. HISD code of conduct and the authority of the district to administer discipline whenever the interest of the district is involved on or off school grounds in conjunction with or independent of classes and school sponsored activities.
2. When a student is involved with the band, regardless of time or location, the band code of conduct is active, and the policies set forth in the band handbook are in effect, as is the HISD code of conduct and handbook.
3. Students are deemed to be involved with the band on a trip from the moment they arrive in the band hall to the moment the buses return to the band hall and the student departs. (Unless signed out by a parent or legal guardian)

Removal from band

It is the philosophy of the HISD band directors and administration that removal from band occurs in the event that a student's continued participation in band would damage the integrity of the band program as a whole and/or be a detriment to the success of the other band students. The Director of Bands, with the support of the HHS administration, will have the authority to remove a student from band participation and/or the band program. The following serves as a guide to patterns that will cause a student to be removed from band over a period of time. It is important to note that this chart serves only as a guide.

Continual misbehavior, disrespect of band directors, defiance, and unacceptable participation is cause for removal from this band program.

Patterns leading to removal from band:

1. 3 unexcused absences from rehearsals in one school year, this includes night rehearsals.
2. **1 unexcused absence from a required performance.**
3. 2 documented occurrences of harassment towards students, teacher, or individuals involved with the band program in one school year.
4. 3 office referrals from directors for serious offenses.
5. Theft of property (personal or school) unless the person or persons show moral integrity by confessing prior to formal investigation. (Contingent on the replacement or reimbursement for the stolen item or items.)
6. Failing band twice during a school year. Students will either be removed immediately or will not be allowed to sign up the next semester.
7. Violating the substance abuse policy while on a band trip.

The procedure for being removed from band is detailed as follows:

1. Parents will be contacted concerning the behavior of the student. A meeting may be requested by either the parent or band director to discuss the behavior of the student. An administrator or counselor may also attend the meeting if requested by either party.
2. Depending on the severity and/or the frequency of the misbehavior, students may be recommended for removal from the band program.
3. Student removed from the band program.

Glossary

1. Band crew- A special form of discipline that may require students to participate in additional activities, such as marching fundamentals, facility maintenance, chores, writing assignments, etc.
2. Excused absence- Personal illness with doctor's note, death in the immediate family, association with school-sponsored activities including athletics, prior knowledge of religious activities with a clergy notes, court ordered activities, and prior approved permission for Director of Bands.
3. Uniform- Shoes, socks, pants, suspenders, band t-shirt, band polo shirt, jacket, hat, plume.
4. Horseplay - Any unauthorized activity that a director believe could result in injury or property damage.
5. Harassment- See HISD Student Code of Conduct.
6. Rehearsal- Any organized practice, inside or outside of the school day that is announced at least 24 hours prior to the event.
7. Performances- include but are not limited to the following:
 - a. Civic appearances
 - b. Bonfires
 - c. Pep-rallies
 - d. Games
 - e. Parades
 - f. PR Events
 - g. Contests
 - i. Marching
 - ii. Concert
 - iii. Solo & Ensemble
 - iv. All-Region Tryouts and clinic/concert
 - v. Area and State auditions and concerts
8. Materials for class
 - a. Properly working instrument
 - b. Music
 - c. Folder
 - d. Pencil
 - e. Instrument specific accessories
 - i. Reeds
 - ii. Valve oil
 - iii. Flip folders
 - iv. Lyres, etc
 - f. Other assigned items

Rehearsal Procedures

Rehearsal time is very valuable, and every minute must be used for rehearsal purposes. The following procedures are used in all exceptional music organizations. All scheduled rehearsals are required.

To be on time, you must be seated and warmed up ready to listen when the rehearsal is scheduled to begin. If you walk in the door after rehearsal has begun, you will be considered tardy. If you are not seated ready to play when the director gives the downbeat, you will be considered tardy. All tardies will be documented.

When the conductor so indicates, soft warm-ups are very important and expected. (Don't blow your chops before rehearsal begins). Do not play until the director instructs you to do so.

Have the necessary equipment at every rehearsal. (Music, pencil, instrument, different mallets, drill charts, flip folder, etc) Check the rehearsal schedule to see what is needed.

Percussionists must assemble, set up, and properly store all equipment at all times.

When the director stops for something, everyone should listen to what is being said, even if it is not direct at you or your section. Watch the director. Do not talk unless the director gives you specific permission to do so. Rehearsals are a group activity. Don't use this time to learn your part. Come to rehearsals prepared. Practice at home!

If a rehearsal must be missed, all students must give notification of absence in writing and have it signed by a parent or legal guardian. If advance notice cannot be made, then a note must be written and signed by the parent or guardian. The more advanced the notice, the better. All notes must be completed within two days of returning to band, or it will be considered as an unexcused absence. All absent students must complete assignments within 3 days of returning. Work, trip to shop, or forgetting are examples of unexcused absences. Part of being in band is learning time management. Unexcused absences may result in removal of performance positions in marching band and/or concert band. Two or more absences of any kind may also result in a replacement in the marching band for that week. This is to prepare someone to fill a position when needed for the show. **The band staff would like to know if there is a serious emergency. We are not attempting to pry into family affairs, but we must know the exact nature of a missed rehearsal or performance. Notes saying only "Family Emergency" or "Out of Town" are not acceptable and are considered unexcused.**

PRACTICE AT HOME!

Important information and daily announcements will be posted regularly through handouts and the district website. The district website is www.herefordisd.net Go to the main page, then go to the high school page, then to the band page.

Other schoolwork or personal belongings are not allowed in the band seating area.

The Director of Bands has the sole discretion of assigning parts, marching assignments, school instruments (and other school owned equipment not purchased by the student), and other musically related situations related to the band program. Systems may (or may not) be used to make musical decisions (such as auditions); however, the Director of Bands reserves the right to make immediate changed and reassignments if, in his/her judgment, these changes will serve the success of the band.

Award Jackets

A student will qualify for an award jacket/letter by earning points through out the year for band performances and individual musical achievement (i.e. All-Region and UIL Solo/Ensemble). The letter jacket form will be included in the handbook and can be obtained from a director or online. Once students receive their jacket, said jacket remains the property of HISD Band and will become the student's property upon the completion of the his/her senior year. A student will forfeit this award if he/she leaves the program. It is the intent of the Director of Bands to award jackets to students who complete 4 years of High School Band, but also award students who musically achieve at a high level throughout their time at Herford High School.

UIL regulations limit the awards that may be given to students in competitive activities to ONE letter jacket all four years of high school. Therefore, students who receive a letter jacket in athletics, speech, etc. will be awarded a band letter only.

Spring Band Placement

Placement into bands (and continuing participation in such bands) in the spring semester will be determined by playoff, audition, overall eligibility, attitude, and self-discipline. Additional requirements for participation in a concert band/ ensemble may be presented at the time of placement. All band students in the varsity (Honors) concert band in the spring must participate in UIL Solo & Ensemble contest. All other band students are highly encouraged to do the same. If you do not wish to participate in UIL Solo & Ensemble contest, you must notify the directors before band placement so that you may be excluded from consideration for the top varsity concert band. Solo & Ensemble is one of three UIL events our band participates in annually. This is an event to help you gain additional musical skills that will make you a better musician for our other two UIL musical events.

Eligibility

All band students are vital to the success of the Mighty Maroon Band. One area of importance is the issue of eligibility. We need each band student to pass all of his/her classes in order to remain eligible to perform with the band in all extra-curricular band activities. In order to achieve excellence, we must be able to know which students will be performing with us. Students that are consistently ineligible in the school year may be reassigned to another performing group. In addition, students who become ineligible may be removed from the performing organization temporarily so that the band may prepare for a performance or contest that takes place during the ineligibility period. This includes both semesters. If ineligible students regain their eligibility, they may perform with the marching band at games but will possibly not march. Students that are ineligible three times within a school year may be removed from band. They may be allowed back in after completing a complete semester of passing **all** classes with a minimum 70 average and a conference with the Director of Bands.

Grading Method

In keeping with HISD policy, six weeks grades in band will be determined by tests (60%) and daily work (40%). Written test and/or performing test may be given. Daily work checks may be announced or unannounced. A performance may count as a major test grade. All missed performances, rehearsals, and graded activities, excused or unexcused, must be made up in the allotted time allowed by Hereford ISD in order for the student to receive credit for a grade.

Evaluation of students may include the following areas:

1. Assigned music or excerpts
2. Play-off materials
3. Marching fundamentals
4. Major, minor, and chromatic scales and arpeggios
5. Memorization of marching drills
6. Memorization of music
7. Sight reading skills
8. Fundamental music theory
9. Proper instrument technique and care
10. Drill Team routines
11. Participation in rehearsals and performances
12. Uniform inspection before performances

All performances in the fall will also have an inspection included for a grade. This inspection will be completed before the event. This inspection will consist of punctuality, clean uniform, complete correct uniform, music, clean and properly working instrument, and standing at attention.

In accordance to board policy, a semester exam will be given. For the spring semester that exam will in part be the graduation performance and is required for all students not graduating. Student and parent should arrange for vacations or family trips after the graduation performance. The Director of Bands will only make exemptions to this on an individual basis. Because band is a performance class, students who are exempt from the final exam must perform at the spring concert and graduation in order to maintain their exemption. Exempt students who do not perform at the spring concert and graduation will receive a 50 as a semester test grade. Graduation is a serious performance. Any misbehavior will not be tolerated, and the offending students will be asked to leave the event and will lose credit for the performance.

Daily participation grades may take into account student attitude and behavior. A band member's behavior should reflect the highest standards in all classes, not just band.

ATTENDANCE

Your attendance at all rehearsals and performances is important!

Work-related absences will not be accepted unless they are excused in advance by the Director of Bands. The director has the right to refuse work related absences at his discretion. It is the student's responsibility to get work conflicts cleared ahead of time. Advance notice of at least one week concerning band events will be given in most all instances.

A band member must attend regularly and be able to account for all absences and tardies. A successful program requires that all members attend **all** scheduled rehearsals, sectionals and performances. A member with unaccounted for or excessive absences or tardies may be removed from positions of responsibility. Missed extra rehearsals for ANY reason must be made up at another time with an agreement from a director. The full time of the missed rehearsal must be made up.

The marching band rehearses during the fall on ALL Monday nights from 7:00-9:30 pm. In addition, Thursday night rehearsals may be added as contest approaches. Refer to the band calendar.

To maintain a high quality band program, it is sometimes necessary to have extra rehearsals outside the regular school day. Since a large number of students in band are involved in other school activities, extra band rehearsals will be kept to a minimum. Extra rehearsals will be announced in advance so that transportation and work schedule arrangements can be made. Please try to schedule doctor's appointments, etc. at times that do not conflict with band rehearsals. If an unavoidable conflict, such as illness or emergency is handled correctly, you can avoid undesirable confrontations with the band directors. To handle these situations correctly, you and your parents or guardians must communicate at least one day ahead of time with a band director.

In addition, students may be required to attend a **weekly sectional rehearsal** outside of the normal school day. These sectionals will be set by the director. Students must attend these sectionals as a membership requirement of the ensemble. Participation grades will be taken. Any conflicts that would cause a student to miss sectionals must be cleared in advance by a director for the sectional to be considered excused. The consequences for missing a sectional due to an unexcused absence will be the same as those for other required rehearsals. A student may be required to make up the missed sectional regardless of whether the sectional is deemed excused or unexcused by the director. The Director of Bands will have the final discretion concerning issues of grading and participation that arise pertaining to sectionals and any other rehearsals/practices.

Students that have excessive absences from band due to disciplinary actions such as I.S.S., Prime Time, etc. may forfeit a marching spot or chair placement. They may also forfeit participation in band activities, performances and trips, or may be removed from the band program.

Missed rehearsals/sectionals, excused or unexcused, must be made up. Unexcused absences from extra rehearsals/sectionals may result in disciplinary action or have a negative impact on a student's grade and will impact a student's level of participation in the marching show or concert performances. Continual unexcused absences from extra rehearsals/sectionals may result in the student being dismissed from the band program.

Attendance at summer band rehearsals is **mandatory** for membership in the marching band and drill team. Vacations and summer jobs must be scheduled so as not to conflict with summer band rehearsals. If you miss summer band, you may have to challenge into a marching position.

Once a student commits to an optional performance, it becomes a required performance. An unexcused absence from a required performance is considered the most severe violation of band attendance rules. These required performances include, but are not limited to, the following: football halftime performances, pep rallies, bonfires, civic performances, parade performances, UIL competition performances, marching festival performances, TMEA All-Region All-Area, and All-State auditions and performances, concert band performances, jazz ensemble performances, UIL Solo & Ensemble competitions and performances, UIL Concert and Sight-reading performances, Pre-UIL preparation performances and clinics. Band members must be depended upon to make every effort to be in attendance at all public performances. An unexcused absence from a performance may result in disciplinary action, the student being removed from the performing group, severe negative impact on a student's grade, or possibly the student being removed from the band program.

Students will be excused from required performances only under the most extreme of circumstances. In order for a required performance to be excuse, the Director of Band must receive a written request well in advance of the pending performance. In any case, performances will be deemed excused or unexcused at the discretion of the Director of Bands.

If you are ill and cannot attend or participate in band for an extended period of time, we must have a written excuse from your director. In the case of performances, a phone call or note from parent/legal guardian indicating the student's impending absence is required. If the illness is minor, is only for a day, and does not affect a performance, then a note from your parents will be accepted. All notes must have a phone contact of where we can reach the parent/guardian during the day and will be kept on file.

Locks and Lockers

Each student will be issued or assigned their own locker with their own school issued combination lock. These lockers are for storage of instrument and band supplies/ music only. We require that the lockers remain locked when the instruments are not being used for rehearsals. We also require that the instruments be properly placed in their appropriate instrument case. Please keep these instrument cages clean and orderly. These cages were purchased to protect all instruments from theft and damage. Any damage done to a school instrument or equipment is the responsibility of the individual to whom it was issued. At this time not rental fee will be charged to students of HISD. Failure to keep the lockers clean and locked can result in disciplinary actions.

Fines

Students are responsible for school equipment and/or music issued to them during the year. Loss or damage (other than normal wear and tear result in a fine.

Music.....	Cost to replace original
Flip Folder.....	\$8.00
Instrument Storage Locks.....	\$7.50
Whole Uniform.....	\$800
Uniform Trousers.....	\$100 each
Uniform Jacket.....	\$400
Uniform Hat.....	\$120
Breast Plate.....	\$100
Uniform Hanger.....	\$10.00
Uniform Bag.....	\$30.00

(Fines Cont'd.)

Late Uniform Cleaning Charge (after Graduation) -\$10.00
School Instruments -List Price
School Mouthpiece -List Price
Drill Team Props -List Price
Percussion Equipment -List Price

Fundraisers

The band may raise money for activities. When the band itself (not the boosters) raises money, this money is deposited in an activity account in the high school front office. There are two kinds of activity fundraisers; general and student specific. In a general fundraiser, money is collected and deposited in the band activity account to be spent at the discretion of the head band director (with administrative approval) for the students at large who are in the band. Student specific fundraiser are organized so that individual students get credit for the money that they have raised to pay for that student's specific expenses. At the conclusion of the academic year, all moneys collected toward student specific fundraisers that have not been spent will be placed back in the general band activity category to be spent at the discretion of the head band director (with administrative approval). Students will not be given credit for that money for the next academic school year.

HISD Drug and Alcohol Policy

1. Any violations of the HISD policy concerning the use and/or possession of mood changing substances (street drugs) or any non-drug felony or serious misdemeanor* will be dealt with as follows:

- a. A suspension of 88 days will become effective immediately for the first offense. This suspension will be from all extra-curricular activities.
- b. A second violation will result in suspension from all extra-curricular activities for one calendar year.

*a serious offense is defined as any act which constitutes felony or is punishable as a felony or any act that is define and is punishable as a Class A or B misdemeanor as defined by the provision for the Texas penal code relating to felonies and misdemeanors.

*Selling, giving or delivering to another person in violation of statutes, marijuana, other controlled substances, or dangerous drugs (as defined by Vernon's Texas Civil Statutes. Art. 4476-14 or Art. 4476-15.)

*The unlawful possession or use of marijuana, other controlled substances, or dangerous drugs (as defined by Vernon's Texas Civil Statutes. Art. 4476-14 or Art. 4476-15.)

*Aggressive, disruptive action or group demonstration that substantially disrupts or materially interferes with school activities.

2. The use and/or possession of alcohol will be dealt with as follows:

Use and/or possession of alcohol on a school sponsored trip

Students who are in possession of, or who are known to have used alcohol on a school trip will be suspended from all extra-curricular activities for 88 days from the time the offense takes place.

***Band Addendum to the "Use and/or possession of alcohol on a school sponsored trip" – If a student is caught with drugs or alcohol on an over night band trip, that student will be sent home immediately at the students and his/her parent/guardian's expense.**

Non-School Trip Activities

1. Non-school violation of alcohol policy will result in the student receiving a written reprimand. The parents will also receive a copy of the reprimand. The student will not be removed from an organization for the first offense.
 2. The second offense would result in the student being removed from all extra-curricular activities for one semester. If the student is enrolled in a class for credit, he would be allowed to continue in that class but would not be allowed to participate in contests or trips.
 3. A third offense would result in the removal from all extra-curricular activities for one calendar year. Each organization will have the authority to administer additional discipline while is appropriate to that organization. These additional guidelines will need to be developed, approved, communicated and signed by students and parents.
- Each organization must present these requirements and the organizations guidelines in writing to the students and parents. Signatures by both will be required prior to the student participating in the activity.

Mighty Maroon Drill Team Captain/Lieutenant Requirements:

In addition to the member try-outs/requirements outlined below: Officer candidates will be asked to do the following.

1. Apply for and be accepted onto the Band Leadership Team.
2. A 5-minute captain try-out. Candidates are to show flag routine writing ability, leadership skills, teaching ability, and vocal projection. There is a short interview as part of the audition.
3. Eligibility requirements are the same as all Band Officers outlined in this handbook.

Membership Requirements:

1. Everyone interested/eligible to try out is required to audition each year (returning members must try out again).
2. Must be a band member of the year of the try out and have one year of marching experience in the high school band. Exceptions must be approved in advance in writing by the Director of Bands.
3. Members must follow all Band Handbook guidelines and HISD code of conduct guidelines.
4. Members who try out must sign a contract prior to tryouts.
5. Those wishing to try out may not lose eligibility more than three grading periods in the school year of the try out (or membership).
6. Serious discipline infractions such as ISS or Prime Time may affect ability to tryout. This will be at the Director/Sponsor's discretion, and a parent/director conference may be required.
7. Consumable Equipment will be the financial responsibility of the member.
8. Fundraising for NON-consumable equipment will be available each year. Members who choose not to fund raise for this equipment will be financially responsible for the equal portion.

Parent/Student UIL Marching Band Acknowledgement Form

No student may be required to attend practice for marching band for more than eight hours of rehearsal outside of the academic school day per calendar week (Sunday through Saturday). This provision applies to students in ALL components of the marching band.

On a performance day, (football games, competitions and other public performances) bands may hold up to one additional hour of warm-up and practice beyond the scheduled warm-up time at the performance site. Multiple performances on the same day do not allow for additional practice and/or warm-up time.

Examples of Activities Subject to the UIL marching band 8 hour rule:

1. Marching band rehearsal (both full band and components)
2. Any marching band group instructional activity
3. Breaks
4. Announcements
5. Debriefing and viewing marching band videos
6. Playing off Marching band music
7. Marching band sectionals (both director and student led)
8. Clinics for the marching band or any of its components

The following activities are not included in the 8 hour time allotment

1. Travel time to and from rehearsals and/or performances
2. Rehearsal set up time
3. Pep rallies, Parades and other public performances
4. Instruction and practice for music activities other than marching band and its components.

Note: An extensive Q&A for the 8 hour rule for marching band can be found on the music page of the UIL website at www.uil.utexas.edu

Parent _____ Date _____ Student _____ Date _____

HHS Band Letter Application - 250 points to letter

Name

	Pts.	Freshman	Sophomore	Junior	Senior
1-year Member	10				
2-year Member	20				
3-year Member	30				
4-year Member	40				

All-Region Audition	20				
All-Region Member	35				
All-Area Candidate	55				
All-State Member	100				
ASYO (per semester)	25				

UIL/GSW Solo

Division I	25				
Division II	15				
Division III	10				
TSSEC	50				

UIL/GSW Ensemble

Division I	25				
Division II	15				
Division III	10				
TSSEC	50				

Performances

Football Games (each) 110 points maximum	10				
Parades (each)	10				
Concert Performances (each)	10				
UIL Performances/Festivals (each)	10				
Graduation	10				

Camps

Summer Band at Hereford	20				
Colorguard Camp	10				
WTAMU Band Camp	10				

Director Discretion

Private Lessons (per semester)	15				
Misc. Points					

Total Points

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Director's Notes